



Directory of Commonwealth Education **2012**

Edited by
Peter Williams



Foreword

In the 60 years since the modern Commonwealth came into being, there has been a growth of institutions bearing the designation 'Commonwealth'. Education has been a part of this tendency, unsurprisingly, given that it has an extensive civil-society and intergovernmental infrastructure. Commonwealth educational co-operation has grown and diversified in the 53 years since the first Commonwealth Education Conference in Oxford in 1959. Thus the current Directory includes over two dozen Commonwealth voluntary and professional bodies active in education and related fields, which have been subject to change over the years with the numbers varying as some have come and others gone.

The Commonwealth Consortium for Education (CCfE) had two main purposes in preparing and publishing the first edition of this Directory in 2006. The first was to provide Ministers of Education and their officials attending Conferences of Commonwealth Education Ministers to have a convenient guide enabling them to find their way through the thicket of acronyms. Our second longer-term aspiration is that a reference book of this kind can serve to encourage contacts and connections among all those engaged in education co-operation in the Commonwealth.

The Directory has been well received and we have been encouraged by the demand for the first two editions to embark on this third one in time for the 18th Conference of Commonwealth Education Ministers, being hosted by the Government of Mauritius in August 2012. A number of useful additions have been made, for example the list of addresses of Ministries of Education and a select reading list.

The Commonwealth Consortium for Education came into being over 10 years ago. It was established in response to a sense among the original 12 founding organisations that the education constituency was unduly fragmented and the various bodies would benefit from working more closely together. Over the past decade, our members have increasingly come to recognise each others' particular strengths and limitations, and to appreciate the value of collective action in advocacy, clearing-house functions and information exchange.

A Directory of this kind has to be concise, which means that some things that a number of users would find useful, are editorially omitted. The Consortium has seen its role as being to collect, edit and present in standard form the information that institutions have chosen to furnish. In successive editions, we strive to amplify some of the more skeletal entries and make other revisions that users of the Directory may be able to suggest. We are always open to constructive suggestions for further improvement.

I am pleased to acknowledge the Consortium's debt to all who have supplied information and updated earlier texts to produce the entries for this third edition of the Directory. Particular thanks are due to the Commonwealth Foundation for a grant toward the cost of printing and distribution. Finally I record our special gratitude to our Secretary, Peter Williams, who has overseen the process of Directory revision; and to Rosemary Forest, at Link Community Development, who has undertaken much of the detailed work.

Colin Power

*Chair, Commonwealth Consortium
for Education, July 2012*

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Association for Commonwealth Studies (ACS)

Temporary address:

c/o Commonwealth
Consortium for Education
Commonwealth House
7 Lion Yard
Tremadoc Road
London SW4 7NQ
United Kingdom

Telephone: (44) 1306 501788

Year established: 1998

Annual Expenditure: None in
past two years

Officers (2012): New team
being formed

Aims and Objectives:

The Association for Commonwealth Studies is a voluntary, worldwide, educational association for networks of people and institutions (particularly scholars, teachers, graduate students, librarians, archivists, curators, similar resource managers and others) interested in the study of the Commonwealth and the relationships and shared experience – past, present and future – of its member states and peoples. The formation of the Association was one of the principal recommendations (#10) of the Report of the Commission on Commonwealth Studies, chaired by Professor Thomas H. B. Symons (*Learning from Each Other: Commonwealth Studies for the 21st Century*), Commonwealth Secretariat, June 1996.

The main functions of the Association are:

- To draw together the groups and networks listed above
- To create and maintain registers and inventories of such groups, including completed research, research underway, undergraduate courses and graduate courses
- To create and sponsor reviews, through learned conferences, of the state of the art in different branches of study within Commonwealth studies, and to publish the same.

Main activities:

The Association has held a number of learned conferences, the latest in the series being at Cumberland Lodge in Windsor Great Park, Windsor, UK from 20-23 May, 2007 on “Educating the Commonwealth about the Commonwealth”.

Association of Commonwealth Examination and Accreditation Bodies (ACEAB)

Address:

c/o Caribbean Examinations
Council
The Garrison
St. Michael BB14038
Barbados

Telephone: (1) 246 227 1700

Email: ywright@cx.org

Year established: 1998

**Number of subscribing
members:** 90

Annual Expenditure: £5,000
in 2011

Officers (2012):

President: Vacant

Vice President: Vacant

Secretary: Dr Yolande Wright
(Barbados)

Assistant Secretary: Dr Uhilamoe-Langi Fasi (Tonga)

Treasurer: Mr Colin Robinson
(United Kingdom)

Information Officer: Dr John
Izard (Australia)

Information Officer: Ms Narjis
Abbas (Pakistan)

Co-opted Member: Mr Brent
Logan (New Zealand)

Aims and Objectives:

The Association is a voluntary, pan-Commonwealth, educational networking association for people and institutions engaged in and concerned with the development and conduct of examinations and other forms of assessment at the primary, secondary and advanced levels, with a focus on the needs of small states.

Its main objectives are:

- To provide a forum for exchange of information and views on examinations and accreditation
- To promote ethical standards in examination and assessment systems
- To facilitate the training and professional development of personnel working in examination and accreditation systems
- To promote the highest possible standards in examination processes and accreditation in Commonwealth countries
- To encourage the development of Commonwealth standards for certification which are universally recognised
- To facilitate research in assessment and examination procedures.

Association of Commonwealth Literature and Language Studies (ACLALS)

Address:

Dept. of Literatures in English,
University of the West Indies
Mona Campus
Kingston 7
Jamaica W.I.

Telephone: (1) 876 927 2217

Email: michael.bucknor@uwimona.edu.jm

Year established: 1964

Number of subscribing members: 1,123 (individuals)

Annual Expenditure: £24, 944 in 2011-12

Officers (2012):

Chair: Dr Michael A. Bucknor

Vice Chair: Prof. Evelyn O'Callaghan

Vice Chair-Secretary/ Treasurer: Ms Tanya Shirley

Triennial conference site-convenor: Adrian Augier (St. Lucia)

There are regional chairs for the nine branches of the Association.

Aims and Objectives:

The Association exists to promote the study of Commonwealth and postcolonial literature. Members study and carry out research (often in collaboration across nations) into Commonwealth literature, languages and related fields including oral, drama and film studies, or cultural studies and development more broadly. The Association disseminates and publishes information and research findings through newsletters, journals and books.

Main activities:

ACLALS organises seminars and workshops, arranges lectures by writers and scholars, publishes a newsletter about activities in the field of Commonwealth literature and holds conferences. ACLALS itself holds a triennial conference, most recently in Cyprus (2010). The next ACLALS triennial conference will be held in St. Lucia in June 2013 and will be organised around the theme "Connecting Cultures". The individual branches also hold conferences at regular intervals and the proceedings are often published.

Recent publications:

Individual branches also publish journals such as *Chimo*, the *Journal of West Indian Literature*, *Phoenix*, *SARE* and *SPAN*.

Association of Commonwealth Universities (ACU)

Address:

Woburn House
20-24 Tavistock Square
London WC1H 9HF
United Kingdom

Telephone: (44) 20 7380 6700

Email: info@acu.ac.uk

Website: www.acu.ac.uk

Year established: 1913

Number of staff: 50

Number of subscribing members: over 500 (institutions)

Annual Expenditure: £3.61m in 2010-11

Officers (2012):

Chair of Council: Prof. E Nigel Harris, Vice-Chancellor of the University of the West Indies, Jamaica

Secretary-General: Prof. John Wood CBE FREng

Aims and objectives:

The ACU is the oldest international inter-university network in the world, with over 500 member institutions spread across six continents. Its mission is to strengthen the higher education institutions within its membership through international co-operation and understanding.

Main activities:

The ACU's portfolio of services includes: an annual Conference of Executive Heads; professional networks in key functional areas (research management, human resource management, public relations, marketing and communications, libraries and information, university extension, graduate employment); a benchmarking programme enabling participating universities to compare key management processes; research and policy analysis; and negotiated discounts on recruitment advertising and academic journals.

The ACU also leads and supports a range of programmes in the field of international higher education, contributing its expertise in generating partnerships and networking opportunities. The ACU provides the secretariat for the Commonwealth Scholarship Commission in the UK, the Chevening Scholarship Scheme, the Marshall Aid Commemoration Commission, the Commonwealth Universities Study Abroad Consortium and the Staff and Educational Development Association.

Recent publications:

Bulletin (4 issues a year), *ACU Insights* (monthly), *Research Global* (3 issues a year), *Capacity* (2 issues a year), *Impact* (3 issues a year), *LINK* (3 issues a year), *Genius* (2 issues a year), Annual Report; and various reports and papers on key issues in international higher education.

Cambridge Commonwealth Trust

Address:
54/54 Sidney Street
Cambridge CB2 3HX
United Kingdom
Telephone: (44) 1223 338498
Email: info@overseastrusts.
cam.ac.uk
Website: www.cambridge
trusts.org

Year established: 1982

Number of staff: 13

Annual Expenditure: £5.86m
in 2010-11

Officers (2012):

Director: Michael O'Sullivan
CMG

Aims and Objectives:

To support international students from member countries of the Commonwealth (excluding the UK) who wish to study for degrees at the University of Cambridge.

Main activities:

In each of the last three academic years, the Cambridge Commonwealth Trust has awarded scholarships to between 170 and 230 students from Commonwealth countries. Awards in 2011 were made to students from Australia, Bahamas, Bangladesh, Barbados, Canada, Ghana, Guyana, India, Kenya, Malaysia, New Zealand, Nigeria, Pakistan, Rwanda, Singapore, South Africa, Sri Lanka and Uganda; also from Zimbabwe, a former Commonwealth member.

In the course of the Trust's 30 year history, it has given awards to students from every country within the Commonwealth, totalling over 8,500 scholarships.

The Trust also supports the CU Commonwealth Society in welcoming new students from the Commonwealth to Cambridge.

Centre for Commonwealth Education (CCE)

Address:
Faculty of Education, University
of Cambridge
184 Hills Road
Cambridge CB2 8PQ
United Kingdom
Telephone: (44) 1223 767516
Email: saer2@cam.ac.uk
Website: www.educ.cam.ac.uk/
centres/cce/

Year established: 2003
(with funding from the
Commonwealth Institute,
now the Commonwealth
Education Trust)

Number of staff: 20

Annual Expenditure: c. £750,000
in 2011

Officers (2012):

Director: Mike Younger

*Leading Learning for School
Improvement:* Prof. John
MacBeath

*Initial and Continuing Teacher
Education:* Dr Colleen
McLaughlin

Senior Administrator:
Sally Roach

Aims and Objectives:

The Centre for Commonwealth Education is committed to working in partnership to improve the quality of children's lives within and beyond school by:

- Supporting students, teachers and school leaders to increase participation in their own learning
- Working with local and national policy makers and related agencies to impact practice in classrooms, schools, networks and policy contexts, so as to enhance the capacity for learning within the countries of the Commonwealth
- Identifying and sharing best practice in primary and secondary education, and in initial and continuing teacher education
- Developing policy and practice informed by research, context-specific and adapted to locally based needs.

Main activities:

Current initiatives include:

- ASKAIDS – Development of sexuality/HIV education through dialogue between adults and young people
- Building head teachers' leadership capacity for enhancing quality teaching and learning in Ghanaian basic schools
- Caribbean Poetry Project
- Introducing digital interactive open educational resources into Zambian primary schools through school-based professional development
- Pedagogy and leadership in a Tanzanian school: developing whole school perspectives
- Raising achievement in primary schools in the Caribbean
- Retention of girls in education in Kenya and Uganda
- Outreach India: Helga Todd Foundation Award for Newly Qualified Teachers.

Recent publications:

see <http://www.educ.cam.ac.uk/centres/cce/publications>

Commonwealth Advisory Bureau (CA/B)

(Formerly Commonwealth Policy Studies Unit – CPSU)

Address:

Institute of Commonwealth Studies, University of London
Senate House
London WC1E 7HU
United Kingdom

Tel: (44) 20 7862 8865

E-mail: CAB@sas.ac.uk

Website: www.commonwealth
advisorybureau.org

Year established: 1999
(re-launched 2011)

Number of staff: 2

Officers (2012):

Director: Daisy Cooper

Assistant Director: Dr Leo Zeilig

Aims and Objectives:

The Commonwealth Advisory Bureau is an independent think-tank and advisory service. CA/B provides expert independent analysis and policy advice to decision-makers around the Commonwealth.

Main activities:

Part of the Institute of Commonwealth Studies, University of London, CA/B runs projects in numerous countries across the Commonwealth. CA/B produces quality research-based reports and briefings to inform and influence policy makers in over a quarter of the world's countries. They seek to put the policy choices into sharper focus, exploring options and suggesting new directions. CA/B believes its projects are changing the way people think about issues such as making elections fairer, recognising the needs of indigenous peoples and assisting development in small island states. They are committed to continuing to inform and improve policy and decision making across the Commonwealth.

CA/B also offers confidential and impartial advice to countries interested in applying to join the Commonwealth, and can help existing member countries make the most of Commonwealth membership for maximum impact at home and abroad. CA/B research projects may last anything from a few weeks to two or three years, and are invariably funded from external sources. Many of them are carried out in partnership with other organisations.

The CA/B's Policy Briefing Series provides expert independent analysis and policy advice to decision-makers around the Commonwealth. The Series includes an in-depth Policy Briefing ahead of every Commonwealth Heads of Government Meeting as well as various Commonwealth Ministerial Meetings, including Education, Finance, Health, Law, and Youth. By disseminating the Policy Briefs ahead of the meetings, the CA/B aims to influence and inform the debate and bring the Commonwealth agenda to a wider audience.

Recent Publications:

- Policy Briefing for the 18th Commonwealth Conference of Education Ministers 2012
- Opinion: Resisting a new legal apartheid in the universality of human rights, The Hon. Michael Kirby AC CMG, April 2012
- Opinion: Decolonising sexual citizenship: who will effect change in the south of the Commonwealth?, Colin Robinson, April 2012
- Preaching and Practising: Freedom of Religion and Belief in the Commonwealth, Dr Nazila Ghanea, March 2012
- Review of the Commonwealth Ministerial Action Group: on the side of the people?, Daisy Cooper, David Seddon and Tim Sheehy, Oct 2011
- Policy Briefing for the 2011 Commonwealth Heads of Government Meeting, October 2011

Commonwealth Association of Museums (CAM)

Address:

P.O. Box 30192
Chinook Postal Outlet
Calgary
Alberta T2H 2V9
Canada

Telephone: (1) 403 938 3190

Email: irvinel@fcl.com

Website: www.maltwood.uvic.ca/cam

Year established: 1974

Number of staff: 1, plus numerous volunteers

Number of subscribing members: 23 institutions and 269 individuals

Annual Expenditure: £31,000 in 2010-11 (approx. 30% of total value of costs and expenses; remainder in donation by hosts and Secretariat)

Officers (2012):

President of the Executive Council: Rooksana Omar (South Africa)

(Acting President pro tem): Martin Segger (Canada)

Vice Presidents: Dr Amareswar Galla (Australia), Michael Gondwe (Malawi)

International Treasurer: Timothy Mason (UK)

Secretary General: Lois Irvine (Canada)

Aims and Objectives:

The Commonwealth Association of Museums is a professional association supported by the Commonwealth Foundation. Its main purposes are to promote professional training and development of Commonwealth museum workers, to promote links between museums and among museum workers, and to collaborate with international organisations and individuals to promote museums and enhance the collaboration between museums and their communities and civil society. Membership is open to institutions, associations and individuals from the Commonwealth and associates from outside the Commonwealth. There are members in 40 countries. CAM encourages museums to view themselves as organisations for life-long learning with a strong affinity to enhancing school and other programmes for young people. It also has an active Distance Learning Program for museum workers.

Main activities:

- Children and Museums workshop in South Africa, 2009
- India workshop on Museums and Communities, Mumbai, 2010
- "Commonwealth Museums, Culture, Economy, Climate Change & Youth", Singapore, 2011
- Children and Museums workshop for West Africa, Calabar, Nigeria, 2012

Recent publications:

CAM Bulletins; Papers from Conferences & workshops – mostly on website.

Commonwealth Association of Polytechnics in Africa (CAPA)

Address:

CAPA Secretariat
c/o Kenya Polytechnic
University College
Haile Selassie Avenue
P.O. Box 52428-00200
Nairobi
Kenya

Telephone: (254) 20 343672/341639

Email: capa@kenpoly.ac.ke

Website: www.capa-sec.org

Year established: 1978

Number of staff: 5 full-time; 1 part time

Number of subscribing members: 138 (institutions)

Annual Expenditure: £77,325 in 2011

Officers (2012):

CAPA Board: 18 members, elected from member institutions; an elected chair and vice-chairs for the different regions of Africa.

CAPA Chairman: Prof. John Kondoro

Secretary General: Dr Olubunmi Owoso

Aims and Objectives:

The Association was formed upon the recommendation of the 7th Commonwealth Education Conference in 1977 with a mandate to play a role similar to that of the Association of Commonwealth Universities (ACU), but with a focus on Africa. Its main objective is to promote technical and vocational education and training, technology transfer and skills development in Africa. It does this through policy advocacy and dialogue with governments, development partners and educational institutions, as well as networking and information sharing among member institutions. The vision of CAPA is to be an influential voice in Africa for the promotion of skills development for wealth creation.

CAPA has developed strong collaborative activities with a number of international partners and agencies, including the Commonwealth Foundation, the British Council, the Commonwealth of Learning, the Association for the Development of Education in Africa (ADEA) and the Africa Unit of the UK Department for Innovation, Universities and Skills. CAPA is also a strong member of the World Federation of Colleges and Polytechnics (WFCP).

Main activities:

CAPA publishes regular newsletters and organises capacity building workshops and seminars for staff and institutional leaders of polytechnics and technical colleges in Africa. These included international conferences on the following themes:

- Leadership and Management in Training Institutions; Dar es Salaam, Tanzania; May 2009
- Meeting the Challenges of Skills Acquisition in Africa; Maputo, Mozambique; December 2009
- The Entrepreneurial Polytechnic; Abuja, Nigeria; April 2010

- ▶ • Enhancement of ICT in Polytechnics for Accelerated Development; Maseru, Lesotho; November 2010
- Enhancing Skills Development in TVET Institutions in Africa; Kampala, Uganda; May 2011
- Achieving the Millennium Development Goals in Africa; Accra, Ghana; November 2011
- TVET Institutions as a Platform for Industrial Development in Africa; Mombasa, Kenya; May 2012.

The theme for the next CAPA conference is "Challenges of Youth Unemployment in Africa: the Role of TVET Institutions", planned to take place in Lusaka, Zambia, November 2012.

Recent publications:

Maiden issue of CAPA Scientific Journal (CAPA- SJ) to be launched in November, 2012.

Commonwealth Association of Science, Technology and Mathematics Educators (CASTME)

Address:

c/o Chris McLaren
The University of Winchester
Sparkford Rd
Winchester
Hampshire SO22
United Kingdom

Email: admin@castme.org.uk
chris.mclaren@winchester.ac.uk

Website: www.castme.org.uk

Year established: 1974

Number of staff: 1 part-time

Annual Expenditure: c. £20,000
in 2011

Officers (2012):

Chair: Colin Matheson

Treasurer: Dr Ann Rumpus

Administrator: Chris McLaren

Aims and objectives:

CASTME works to advance the social relevance of the teaching of science, technology and mathematics, through networking of educators in these subjects in the Commonwealth. It aims to promote the Millennium Development Goals through partnerships and direct activities in the Commonwealth, in particular concentrating on early years and mother and child education.

There are branches of CASTME in many Commonwealth countries.

Main activities:

To promote innovation, CASTME runs an annual award scheme in which teachers and teacher educators are invited to submit completed innovative projects; professionals from 35 Commonwealth countries have received such awards. It has worked in Bangladesh on mother and child education and in Ghana, India, Mauritius and the UK on a variety of projects connected to the Millennium Development Goals. It has offered scholarships for students from developing Commonwealth countries to study for a Master's degree in collaboration with the University of Westminster.

Commonwealth Business Council (CBC) Academy

Address:

18 Pall Mall
London SW1Y 5LU
United Kingdom

Telephone: (44) 20 7024 8200**Email:** ved.goel@cbcglobal.org**Website:** www.cbcglobal.org**Year established:** 2009**Number of staff:** No paid staff**Annual Expenditure:** No
expenditures in 2011-12**Officers (2012):***Chairman:* Dr Mohan Kaul*Director:* Prof. Ved Goel**Aims and Objectives:**

- To develop capacity of Commonwealth countries in delivery of quality business education.
- To undertake consultancies in public sector management and business education.
- To organise training programmes in business leadership for emergent markets.
- Develop and deliver practical, technical, vocational and life skills programmes essential for socio-economic development in the 21st century.

Main activities:

- Seminar for technology, innovation experts and policy makers to explore ways to create national and transnational innovation ecosystems.
- Seminar for technology experts and government ministers to explore ways in which ICT could be harnessed to strengthen governance.
- Establishing an ICT academy in Rwanda in collaboration with Microsoft.

Commonwealth clubs and societies in schools, colleges and universities

A number of schools and colleges in Commonwealth countries have formed Commonwealth clubs and societies. Sometimes these are to promote interest in the Commonwealth through lectures and study groups; in others, the main function may be to provide a base for Commonwealth students away from home to meet with other Commonwealth and host-country students. The functions of such groups generally include study and learning, social gatherings, visits and excursions. Many such organisations affiliate with the Royal Commonwealth Society (see RCS entry) whose outreach programmes include provision of speakers, organisation of debates and student CHOGMs.

In 2005, the then Commonwealth Policy Studies Unit at London University and the Royal Commonwealth Society undertook a project, supported by British Government

funding, surveying existing activity and exploring the potential for Commonwealth clubs in schools. While overall numbers were found to be modest, the greatest incidence of such institutions appeared to be in West African Commonwealth countries.

At the tertiary level, several institutions have a Commonwealth student society. As far as is known, there has been no comprehensive survey of such institutions but among the active ones are, for example, the University of Douala (Cameroon) Commonwealth Club, the Collegiate Commonwealth Group of India and the Commonwealth Students Welfare Group of India.

One well-documented example, cited here for illustrative purposes only, comes from the University of Cambridge in the United Kingdom:

Cambridge University Commonwealth Society (CUCS)

Website: www.srcf.ucam.org/~ccg/welcome**Year established:** c. 1990**Number of staff:** No paid staff**Number of subscribing members:** c. 400 individuals on mailing list**Officers (2012):***Chair:* Anthony Andrews*Secretary:* Terry Barringer**Aims and Objectives:**

Both a university society and a branch of the Royal Commonwealth Society, CUCS aims to bring together undergraduate and postgraduate students from Commonwealth countries with members of the local community with an interest in and experience of the Commonwealth.

Main activities:

Welcome tea parties for new students, an annual Cambridge Commonwealth lecture, annual dinner with speaker, social events, occasional trips and discussion groups.

Commonwealth Consortium for Education (CCfE)

Address:

Commonwealth House
7 Lion Yard
Tremadoc Road
London SW4 7NQ
United Kingdom

Telephone: (44) 1306 501788
(Honorary Secretary)

Email: peterrwilliams@onetel.com

Website: www.commonwealtheducation.org

Year established: 2001

Number of staff: No paid staff

Number of subscribing members: 18 (institutions)

Annual Expenditure: £10,000 in 2011

Officers (2012):

Elected Chair: Prof. Colin Power

Alternate Chair: Commonwealth Human Ecology Council (Mark Robinson)

Secretary: Council for Education in the Commonwealth (Peter Williams)

Treasurer: Association of Commonwealth Universities (John Wood)

Communications Secretary: Link Community Development (Beth Kreling)

Assistant Secretary: Commonwealth Countries League Education Fund (Casmir Chanda)

Aims and Objectives:

The objectives of the Consortium are to promote the development of education throughout the Commonwealth by mobilising the contribution of education-based civil society organisations and to constitute a forum to promote co-operation and exchange among member organisations. Membership is open to any pan-Commonwealth organisation in the fields of education, youth and culture, with associate membership available to other international or national Commonwealth-based organisations sharing the Consortium's objectives. Members pay a small annual subscription to meet administrative costs. The Consortium has accredited status with the Commonwealth, giving representation at CHOGMs and the right to send an observer delegation to Conferences of Commonwealth Education Ministers.

Main activities:

- Major conferences coinciding with triennial CCEMs, most recently in 2009 Kuala Lumpur (17CCEM): 'Learning to live together: education for social cohesion'.
- Two workshops in 2010 in Harare and London on revitalisation of the education sector in Zimbabwe, carried out in partnership with the Zimbabwe Ministry of Education, Sport, Arts and Culture and Link Community Development.
- Workshop in Kampala 2012 with Link Community Development on "Achievable Education for All".
- Planning/delivery of one of three main strands of the Stakeholders Forum at 18CCEM, Mauritius, 2012.
- Submissions and representations to Commonwealth bodies and governments on issues concerning education and Commonwealth educational co-operation.
- Participation in Commonwealth working groups and consultative meetings.

Recent publications:

- *Implementing the Edinburgh Commonwealth Action Plan for Education: Ways Forward* (2005)
- *Working together in education: a Commonwealth update* (2009, revised version forthcoming 2012)
- *Commonwealth Education Directory* (2009, revised version forthcoming 2012)
- A quarterly Commonwealth Education Calendar of upcoming meetings and events published on the website

Commonwealth Council for Educational Administration and Management (CCEAM)

Address:

86 Ellison Rd
Springwood 2777
Australia

Telephone: (61) 247517974/
477517974

Email: admin@cceam.org
jennylewis@cceam.org

Website: www.cceam.org

Year established: 1970

Number of staff: 2

Number of subscribing members: 30 institutions, 2,500 individuals and 25 affiliates

Annual Expenditure: £51,086

Officers (2012):

President: Emeritus Prof. Frank Crowther Tel: (61) 448099336
Email: Frank.Crowther@usq.edu.au

Executive Director: Jenny Lewis
Tel: (61) 477517974
Email: jennylewis@cceam.org

Elected Vice President: Andreas Tsiakkiros

Elected Executive Member: Barbara Vann

Executive Member: Neville Highett

Aims and Objectives:

CCEAM is a non-governmental organisation established within the Commonwealth to serve professionals in educational administration, management and leadership. CCEAM aims to:

- Facilitate and disseminate knowledge
- Encourage high standards in the study, practice and preparation of educational administrators, managers and leaders
- Foster just and equitable programmes and participation in educational administration, management and leadership in all Commonwealth countries
- Foster close links and exchanges, and organise and support international and regional co-operation.

Main activities:

Two-yearly conferences are organised by national affiliated organisations. Australia hosted in 2010, Cyprus will host in 2012 and Canada in 2014. Fellowships are awarded on nomination at each conference. CCEAM Board Members and members lead a number of projects that connect communities around the Commonwealth and grow capacity in leadership and organisational reform.

Recent publications:

CCEAM produces the refereed journal, *International Studies in Educational Administration*, and a regular membership newsletter, *Managing Educational Matters*.

Commonwealth Countries League Education Fund (CCLEF)

Address:

29 Tennyson Street
Swindon SN1 5DT
United Kingdom

Telephone: (44) 1793 616 693

Fax: (44) 0870 123 1813

Email: ccl.edfund@google
mail.com

Website: www.ccl-int.org

Year established: 1967

Number of staff: 1

Annual Expenditure: £106,974 in
2011

Officers (2012):

Trustees: Jenny Groves
(Chairman), Judith Fisher (Hon.
Treasurer), Ann Chivers, Ann
Munt-Davies, Andrew Fox,
Leolynn Jones, Judy Hardy,
Sheila Kennard, Parveen Yusuf

Secretary: Dr Casmir Chanda

Aims and Objectives:

To sponsor girls of ability through secondary school where, without assistance, they would be unable or unlikely to continue schooling; to give them a sense of their own value and worth; and to enable them to act as ambassadors for female education within their own communities.

Main activities:

Fundraising activities including the 10 km London Run, the Commonwealth Annual Fair in London, donations from High Commissions and embassies based in London, individuals and legacies.

Advocacy work on gender and education through presentations at meetings/seminars with other organisations in Education, Gender and Development; monitoring and evaluation of the sponsorship of girls in Commonwealth countries; and annual reports and newsletters.

Recent publications:

The Commonwealth Countries League Education Fund, Annual Report 2011, <http://www.ccl-int.org/Annual-Report.aspx>

Commonwealth Day

Commonwealth Day is the centrepiece of the Commonwealth annual calendar, from its early beginnings nearly a century ago when it was celebrated as Empire Day; it became known as Commonwealth Day in 1966. Since 1977, Commonwealth Day has been observed on the second Monday of March each year and provides a special opportunity for engaging the interest of the public, especially young people in and out of school, in the Commonwealth. The date is chosen as being one when schools in the great majority of Commonwealth countries are in session. In recent years, it has become custom to cluster many other Commonwealth meetings and events in the days immediately following – including, for example, the annual Commonwealth Lecture organised by the Commonwealth Foundation – with the result that the day marks the start of what is becoming known as Commonwealth Week.

Every year a contemporary theme is chosen which provides the focus for Commonwealth activities, for the Queen's Commonwealth Day message and for a display poster that is sent to schools in every Commonwealth country. Recent themes have included 'Connecting cultures' (2012); 'Women as agents of change' (2011); 'Science, technology and society' (2010); and 'The Commonwealth at 60 – serving a new generation' (2009).

There is a special Commonwealth Day Observance ceremony in many countries. In the United Kingdom, this takes the form of a multi-faith religious service in Westminster Abbey featuring hymns, readings and performances reflecting the vibrancy and diversity of the modern Commonwealth. The service is held in the presence of the Queen, as Head of the Commonwealth, the Commonwealth Secretary-General, Commonwealth countries' High Commissioners in London, British Government Ministers and hundreds of school children and other young people. This Observance is delivered by the Royal Commonwealth Society under the auspices of the Council of Commonwealth Societies (CCS), a membership organisation tasked with supporting and co-ordinating Commonwealth-wide celebrations.

Many schools and colleges in Commonwealth countries also mark the day with a parade or other ceremony, and children are encouraged to undertake projects on Commonwealth topics. Commonwealth countries across the regions have been prominent in marking the day by special events.

Commonwealth Education Calendar

Address:
c/o Hon Secretary CCfE
7 Lion Yard
Tremadoc Rd
Clapham
London SW4 7NQ
United Kingdom
Telephone: (44) 1306 501788
Email: peterrwilliams@onetel.com
Website: www.commonwealtheducation.org

Year established: First issued 2003

Number of staff: Volunteer editor

Officers (2012):

Editor: Peter R. C. Williams, Hon Sec, Commonwealth Consortium for Education

Aims and Objectives:

The aim of the Calendar is to alert recipients/readers to events of interest and, where possible, direct them to websites or contact persons from which they may draw further information. Its wider purpose is to help link up Commonwealth education/culture/youth constituencies and help to create a sense of community and shared identity.

Main activities:

The Calendar appears four times a year in January, April, July and October and lists upcoming events for up to two years ahead, mainly in the areas of education, youth and culture. The events are primarily ones of pan-Commonwealth interest, but some national events that focus on Commonwealth/international issues may also be included.

Material is collected for the calendar by direct approach to member organisations of the Consortium and to others who are known to have relevant information, but it is open to others to submit items to the editor for inclusion at his discretion, if he thinks them relevant.

The Calendar is distributed free of charge by email to about 200 people and the latest edition is posted on the Consortium's website.

Commonwealth Education Good Practice Awards

Address:
The Coordinator
c/o Education Section, Social
Transformation Programmes
Division
Commonwealth Secretariat
Marlborough House
Pall Mall
London SW1Y 5HX
United Kingdom

Fax: (44) 20 7747 6287

Email: education@
commonwealth.int

Website: www.thecommon
wealth.org/education

Year established: 2006

Aims and Objectives:

Education Ministers at 15CCEM in October 2003 committed to recognising promising practices identified in Commonwealth member countries, based on six Action Areas. This agreement led to the launch of the first round of the Commonwealth Education Good Practice Awards that culminated in Cape Town, South Africa at 16CCEM in 2006.

An Education Good Practice is defined as a programme, project, policy or strategy which has made a positive difference to primary school children, secondary school students, their teachers, or the education system of a country in respect of one or more of the Action Areas. The finalists are selected by a jury of education specialists representative of the diversity of the Commonwealth.

Main activities:

The second Awards were presented at 17CCEM in Kuala Lumpur, Malaysia in 2009. The third Awards were launched in April 2011, culminating in the selection and celebration of the winners at the 18CCEM in Mauritius in August 2012. 120 entries were received for the 2012 Awards, representing 27 countries.

The Action Areas are currently the following:

- achieving universal primary education
- eliminating gender disparities in education
- improving quality in education
- mitigating the impact of HIV on education systems
- supporting education in difficult circumstances
- using distance learning to overcome barriers
- using education to promote sustainable development e.g., climate change
- promoting civil paths to peace, respect and understanding.

Commonwealth Education Partnerships

Address:
c/o Nexus Strategic Partnerships
Alexander House
1 Milton Road
Cambridge CB4 1UY
United Kingdom

Telephone: (44) 1223 353131

Email: info@cedol.org

Website: www.cedol.org

Year established: First published
2006

Officers (2012):

Commissioning Editors: Rupert
Jones-Parry and Andrew
Robertson

Country Profile Editor: Richard
Green

Aims and Objectives:

Commonwealth Education Partnerships and the accompanying website aim to provide an overview of education in the Commonwealth with up to date information about the education sector in individual Commonwealth countries and reviews of current issues in, and new approaches to, teaching and learning throughout the Commonwealth. As such, it is an important resource for education ministers and stakeholders in preparation for the triennial Conferences of Commonwealth Education Ministers.

Commissioned by the Commonwealth Secretariat, *Commonwealth Education Partnerships* is the official Commonwealth reference source. It is aimed at a wide readership including ministers, policy-makers, officials, educationalists, academics, researchers and students. Articles are written by education experts from around the Commonwealth.

Main activities:

Commonwealth Education Partnerships is published yearly in August. The parallel website, Commonwealth Education Online (www.cedol.org), is continually updated and provides additional information, extended country reports and education partner profiles.

The 2012 edition of *Commonwealth Education Partnerships* focuses on progress towards Education For All and the Millennium Development Goals, the principal theme of the 18th Conference of Commonwealth Education Ministers, attended by Commonwealth Ministers of Education and Higher Education, in Mauritius in August 2012.

Commonwealth Education Trust (CET)

Address:

New Zealand House
80 Haymarket
London SW1Y 4TE
United Kingdom

Telephone: (44) 20 7024 9822

Email: info@cet1886.org

Websites: www.cet1886.org
www.educ.cam.ac.uk/centres/cce
www.1886investments.com

Year established: 2007 (trust fund 1886)

Number of staff: 4

Annual Income/Expenditure: £1.4m/£2.5m in 2011

Officers (2012):

Chair: Judith Hanratty CVO OBE

Vice-Chair: The Lord Fellowes GCB GCVO QSO

Chief Executive: Judy Curry

Aims and Objectives:

CET is an independent charitable trust. It invests in primary and secondary education and the training and professional development of teachers, thereby enhancing the opportunities for children in the Commonwealth to develop the skills necessary to contribute to the economic and social development of their communities.

Main activities:

CET works with accredited educationalists and educational centres of excellence to use its financial and business knowledge to structure sustainable, scalable and transferable projects based on applied research. To this end, CET has financed the University of Cambridge to establish a Centre for Commonwealth Education within the Faculty of Education. The activities of the Centre reflect the Faculty's long-standing commitment to, and reputation in, the field of high quality teaching and research in initial and continuing education, in leadership for learning, and in pedagogy and practice within schools and classrooms.

CET has financed a five-year longitudinal control and intervention study to evaluate the ways in which lessons in physical activity can affect children's health and educational attainment. Medical practitioners and educationalists from across the Commonwealth contributed to the research and an independent report on the results of the study by Australia National University is available on application to the Trust.

CET has invested in a wholly owned subsidiary, 1886 Investments Limited, in order to develop the commercial potential of some of its activities and ensure their sustainability.

Recent publications:

CET has published an illustrated collection of stories and poems from across the Commonwealth to celebrate the 125th anniversary of the Trust – see www.ariverofstories.com.

Commonwealth Educational Media Centre for Asia (CEMCA)

Address:

13/14 Sarv Priya Vihar
New Delhi 110 016
India

Telephone: (91) 11 2653 7146/7148

Email: admin@cemca.org

Website: www.cemca.org

Year established: 1994

Number of staff: 7

Annual Expenditure: £431,450 in 2011-12

Officers (2012):

Director: Dr Sanjaya Mishra

Admin and Finance:
R. Thyagarajan

Programme Officer: Ms D Rukmini Vemraju, Livelihoods & Health

Programme Officer: Dr Nutan Bharati, Education

Aims and Objectives.

CEMCA was established as a Centre to encourage, develop and foster the exchange of educational media techniques and resources, with a focus on educational television. Over the years, in step with rapidly changing advances in educational technology, CEMCA widened its scope to embrace emerging educational technology formats, even while broadening the scope of education itself to cover formal, non-formal, and lifelong education, and extending it to all levels of open and distance learning. Currently CEMCA has initiatives in two sectors: Education and Livelihoods and Healthy Communities. Promoting appropriate and low cost technology options underpin all CEMCA's interventions in the Commonwealth Asia region.

Main activities

2009-12:

- Develop and support the growth of community radio in India and the region
- Develop quality assurance standards for multimedia learning materials
- Build capacities of open and distance learning professionals in the use of low-cost and appropriate technologies.

Planned 2012-15:

- Develop capacity in open and distance learning at all levels of education
- Design and create systems and models for sustainable community media
- Empower women in media literacy, health, and leadership
- Collaborate with quality assurance bodies to ensure the development and effective deployment of quality multimedia materials.

Recent publications:

Jayalkshmi Chittoor, *Compendium 2012: Community Radio Stations in India*; Mensa Publishers/website

Commonwealth Foundation

Address:

Marlborough House
Pall Mall
London SW1Y 5HY
United Kingdom

Telephone: (44) 20 7930 3783

Fax: (44) 20 7839 8157

E-mail: geninfo@commonwealth.int

Website: www.commonwealthfoundation.com

Year established: 1965

Number of staff: 20

Number of subscribing members: 46 member countries and 1 associate

Annual Expenditure: £4.4 m in 2010-11

Officers (2012):

Chair: Simone de Comarmond

Director: Vijay Krishnarayan

Deputy Director: Myn Garcia

Aims and Objectives:

The Commonwealth Foundation is an intergovernmental organisation set up almost fifty years ago to make civil society stronger. The Foundation works on behalf of the people of the Commonwealth of Nations, a voluntary association today spanning 54 countries, six continents and almost a third of the world's population.

The Foundation exists to empower civil society by contributing to national and international goals of democracy, good governance, sustainable development and cultural diversity. It makes awards for excellence in the arts and helps to influence key policy-makers. The Foundation champions, develops and invests in activities that enrich and strengthen society. It acts as a vital resource for Commonwealth people, enabling them to raise their voice, instigate change and fashion a better world.

Main activities:

The Foundation gives grants to the value of £1 million and produces guides to facilitate peer to peer learning as well as actively encouraging capacity building. It continues to use the role of culture to achieve international development through schemes such as Commonwealth Writers. It plays an active role in ministerial meetings convening civil society meetings in the wings and facilitating a place at the table for people to speak directly to their governments, particularly the Commonwealth People's Forum.

Recent publications:

The Foundation publishes a biannual newsletter, *Commonwealth People*, and a variety of other publications, a full list of which may be found at www.commonwealthfoundation.com.

Commonwealth Fund for Technical Co-operation (CFTC)

Address:

Commonwealth Secretariat
FAO Deputy Secretary-General
of Development Co-operation
Marlborough House
Pall Mall
London SW1Y 5HX
United Kingdom

Telephone: (44) 20 7747 6385/86

Fax: (44) 20 7930 0827

Email: cftc@commonwealth.int

Website: www.thecommonwealth.org

Year Established: 1971

Number of staff: All staff working on CFTC activities are employed as staff members of the Commonwealth Secretariat, which has over 300 staff at its headquarters in London. There is no separate count of CFTC staff.

Annual Expenditure: £33m in 2011-12

Officers (2012):

Deputy Secretary-General:
Ransford Smith

Aims and Objectives:

CFTC programmes are mostly demand driven, with an emphasis on South-South co-operation, timely and flexible response and discreet and confidential service. The Fund's work programme fits within the framework of the Commonwealth Secretariat's four-year Strategic Plan 2008/09-2011/12 which was developed in consultation with the member countries through their national Primary Contact Points as well as the Divisional Points of Contact. The Plan has focused on eight programme areas which include good offices for peace, democracy and consensus building, rule of law, human rights, public sector development, economic development, environmentally sustainable development and human development.

Main activities:

The CFTC provides capacity-building and institutional strengthening assistance to developing member countries, especially small states and least developed members. Assistance is provided through professionals who share their skills and experience to maximise the development potential of member states and to build the capacity of the key national and regional institutions. The CFTC also supports and develops training programmes at centres of excellence throughout the Commonwealth to build capacity in priority areas of need.

The CFTC's work programme focuses on:

- Trade capacity-building, including capacity to negotiate trade agreements
- Public-sector reform and governance
- Economic and financial management
- Assistance in negotiations with multinational companies to attract FDI in mineral and petroleum sectors
- Enterprise and private-sector development
- Debt management and recording

- ▶ • Supporting institutional capacity-building in a wide range of areas including for the promotion of democracy, the rule of law and human rights
- Gender mainstreaming and equality
- Health and education
- Niche areas including delimitation of maritime boundaries and environmentally sustainable development and youth development, and
- Technical support at the regional and pan-Commonwealth levels for policy development and advocacy of Commonwealth interests.

Commonwealth Human Ecology Council (CHEC)

Address:

CHEC International Headquarters
The Diary House
Rickett Street
London SW6 1RU
United Kingdom

Telephone: (44) 20 7386 6135/6

Email: chec@btopenworld.com

Website: www.checenternational.org

Year established: 1950s, becoming a British Charitable Trust in 1969

Number of staff: A small, variable number of part time staff

Number of subscribing members: CHEC functions through a chapter network around the Commonwealth; numbers are not collated centrally.

Annual Expenditure: Variable. See successive annual reports on CHEC website.

Officers (2012):

Honorary President: Hon. Levi Oguike – CHEC, Nigeria

Patron: Prof. Emeritus N.R.E. Fendall – Liverpool School of Tropical Medicine

Chairman: Caryl Stephen – CHEC UK and Foundation for Water Research

Vice Chairman: Prof. TKN Unnithan – CHEC India

Honorary Treasurer: John Bonham – CHEC UK

Honorary Secretary: Eva Ekehorn – CHEC UK

Education Adviser: Dr Nicholas Watts FRSA – CHEC UK

Governance: Mark Robinson – CHEC UK

Main activities:

- CHEC commenced work in 2008 on the Commonwealth Fisheries Programme (www.commonwealthfisheries.org). A pamphlet was also circulated at CHOGM entitled *A Commonwealth Fisheries Policy: A Call to Action to Secure Sustainability for Livelihood, Food and Biodiversity*. The recommendations seem to have been reflected in both the CHOGM Communique and the Perth Declaration on Food Security Principles.
- Projects in East Africa, with the support of the Commonwealth Foundation, have been developed concerning training in gender mainstreaming in integrated water resources management. To follow up on this, at the end of 2011 CHEC received a Commonwealth Foundation Special Grant for Women as Agents for Change for a workshop on “Capacity Building in Gender Mainstreaming in Water Resource Management”.

Recent publications:

CHEC regularly publishes *Human Ecology, Journal of the Commonwealth Human Ecology Council*. Issue No 24 was available at CHOGM. It also regularly produces CHEC Points.

Commonwealth Legal Education Association (CLEA)

Address:

c/o Legal and Constitutional Affairs Division
Commonwealth Secretariat
Marlborough House
Pall Mall
London SW1Y 5HX
United Kingdom

Telephone: (44) 20 7747 6415

Email: clea@commonwealth.int

Website: www.clea-web.com

Year established: 1971

Number of staff: None

Annual Expenditure: £45,960 in 2011

Officers (2012):

President: David McQuoid-Mason (South Africa);

Vice-Presidents: Peter Slinn (UK), Joe Silva (Sri Lanka); John Hatchard (UK), Ros Macdonald (Australia)

Secretary-General: To be appointed

Executive Administrator: Ruth Eldon

Aims and Objectives:

The object of the Association is to advance education by fostering and promoting high standards of legal education in all Commonwealth countries. It does this by:

- Encouraging the provision of the facilities required to achieve high standards of legal education and research in all Commonwealth countries
- Networking between individuals, institutions, organisations and associations interested in legal education and research in Commonwealth countries
- Assisting existing organisations and fostering the establishment of such bodies in appropriate circumstances
- Promoting and conducting research in the field of legal education
- Maintaining registers and publishing directories
- Facilitating the exchange of students and researchers in the field of law
- Facilitating exchange of legal materials among institutions concerned with legal education and research
- Organising specialised, regional and general conferences of law teachers and others concerned with legal education and research.

Main activities:

Overseas Territories Project, Latimer House Project, Cybercrime Initiative; Innovation in Legal Education; Bi-annual Conference, India, 2011; Bi-annual Conference, South Africa, 13-14 April 2013; Commonwealth Moot, South Africa, 15 April 2013.

Recent publications:

Quarterly newsletter and Journal of Commonwealth Legal Education

Commonwealth Library Association (COMLA)

Email: nakpodo@yahoo.com

Year established: 1972

Number of staff: 2 – part-time honorary executive secretary and a part-time student assistant

Number of subscribing members: 42 National Library Associations and 22 institutional members, some of which act as representatives in countries where there are no associations

Annual Expenditure: £5,000 in 2011 with occasional grants for special projects (conferences, workshops, etc.)

Officers (2012):

Hon. Exec. Secretary: Norma Amenu-Kpodo

Elections to be conducted in 2012

Aims and Objectives:

- Support and encourage the development of library and information associations in the Commonwealth
- Foster and improve the management of these associations
- Promote the status and education of librarians
- Further technical development of libraries and information centres in a digital environment
- Forge, maintain and strengthen professional links between librarians
- Initiate library and information research projects.

Main activities:

- Workshop on Information Literacy in 2009
- COMLA/LIAJAVIASL Workshop, "School Librarians: Harnessing Advocacy Skills in the age of Web 2.0 Technologies" in 2011 (papers to published)

Planned Activities:

- Conduct of elections in 2012
- Restructuring and revitalising COMLA for greater impact and viability
- Sourcing funds for sustainability

Recent publications:

COMLA Bulletin (in transition, format to be changed and published on line)

Commonwealth of Learning (COL)

Address:
1055 West Hastings Street
Suite 1200
Vancouver
BC V6E 2E9
Canada

Telephone: (1) 604 775 8200

Email: info@col.org

Website: www.col.org

Year established: 1988

Number of staff: 40

Number of subscribing members: 53 Commonwealth member states

Annual Expenditure: £7.5m in 2011-12 (July-June)

Officers (2012):

Board of Governors:
www.col.org/board

Chair: H.E. the Hon. Burchell Whiteman, O.J. (Jamaica)

Vice-Chair: Dr Linda Sissons, CNZM (New Zealand)

President and CEO: Prof. Asha Kanwar

Aims and Objectives:

COL's mission is to help governments expand the scale, efficiency and quality of learning by using appropriate technologies, particularly those that support 'open and distance learning' (ODL).

Main activities:

Ongoing programme initiatives:

Education: Open schooling, teacher education, higher education, Virtual University for Small States of the Commonwealth

Livelihoods & Health: Technical and vocational skills development, learning for farmers, healthy communities

Cross-cutting: eLearning, gender

Recent publications:

Please see www.col.org/publications

Commonwealth Scholarship and Fellowship Plan (CSFP)

Address:
c/o Education Section
Social Transformation
Programmes Division
Commonwealth Secretariat
Marlborough House
Pall Mall
London SW1Y 5HX
United Kingdom
and

Commonwealth Scholarship
Commission in the United
Kingdom
The Association of
Commonwealth Universities
Woburn House, 20-24 Tavistock
Square
London WC1H 9HF
United Kingdom

Website: www.csfp-online.org

Year established: 1959

Number of staff: No central staff

Number of subscribing members: All Commonwealth countries and dependent territories benefit from awards and over 20 countries have given them

Annual Expenditure: This would be the sum of 10-20 national contributions, probably totalling £25-30m annually

Aims and Objectives:

The CSFP is an international programme under which Commonwealth governments offer scholarships and fellowships to citizens of other Commonwealth countries. The Plan was established at the first Commonwealth Education Conference in 1959 and is reviewed by ministers at their triennial conferences – the only scholarship scheme in the world to receive such high-level recognition. Since then, over 29,000 individuals have held awards, hosted by more than 20 countries. The CSFP is one of the primary mechanisms of pan-Commonwealth exchange.

Main activities:

There is no central body that manages the CSFP, which operates on a bilateral basis but within an agreed multilateral framework. Instead, participation is based on a series of bilateral arrangements between home and host countries. The participation of each country is organised by a national nominating agency, which is responsible for advertising awards applicable to their own country and making nominations to host countries.

In 2009, to mark the 50th anniversary of the Plan, the CSFP Endowment Fund was established to support scholarships hosted by low- and middle-income Commonwealth countries. Contributions from ten countries and about two hundred individuals, including alumni and alumnae, have totalled nearly £6m to date and the first five awards were made in 2011. The Fund is overseen by a small Advisory Committee and administered by the Association of Commonwealth Universities.

Recent publications:

A progress report is produced, jointly by the Commonwealth Secretariat and the Association of Commonwealth Universities, for Ministers of Education each time they hold one of their triennial conferences. For further reading about CSFP, see the Selected Reading List at Annex 3 of this volume.

Commonwealth Secretariat

Address:

Marlborough House
Pall Mall
London SW1Y 5HX
United Kingdom

Telephone: (44) 20 7747 6500

Email: info@commonwealth.int

Website: www.thecommonwealth.org

Year established: 1965

Number of staff: c. 300

Number of subscribing members: 53 active member countries and one suspended member in 2012

Annual Expenditure: £15.85m in 2011-12

Officers (2012):

Secretary-General: HE Kamalesh Sharma

Deputy Secretary-General: Ransford Smith

Social Transformation Programmes Division:

Director, STPD: Sylvia Anie

Head, Education Section, STPD: Pauline Greaves

Aims and Objectives

The Commonwealth Secretariat is the main intergovernmental agency of the Commonwealth, facilitating consultation and co-operation among member governments and countries. It is responsible to member governments collectively.

The Secretariat is headed by the Commonwealth Secretary-General who is elected by Heads of Government for no more than two 4-year terms. The Secretary-General and two Deputy Secretaries-General direct the divisions of the Secretariat. The Secretariat has a Board of Governors and an Executive Committee. All member governments are represented on the Board of Governors, and a 17-member Executive Committee was constituted by the Board in June 2002.

The Secretariat and its work are financed by three separate budgets or funds. The budget of the Secretariat itself is based on assessed contributions. Governments contribute on an agreed scale based on GNI and population. The Commonwealth Fund for Technical Co-operation (CFTC) and Commonwealth Youth Programme (CYP) are financed by voluntary contributions. For 2011/12 the budget for the Secretariat is £15.85 million, for CFTC £31.78million and for CYP £2.98 million.

Main activities:

The Secretariat is based in London and organises Commonwealth summits, meetings of ministers, consultative meetings and technical discussions; it assists policy development and provides policy advice, and facilitates multilateral communication among the member governments. It also provides technical assistance to help governments in the social and economic development of their countries and in support of the Commonwealth's fundamental political values.

Activities in Education:

The Education Section assists member countries to provide equitable access to quality education through opportunities in line with the two education-related Millennium Development Goals and Education for All (EFA).

The Secretariat is mandated by Commonwealth Ministers of Education and Commonwealth Heads of Government to continue focusing on the EFA six action areas: to accelerate (i) the achievement of universal primary education (UPE); (ii) elimination of gender disparities in education; (iii) improvement of quality in education; (iv) use of distance learning to overcome barriers; (v) support to education in difficult circumstances; (vi) mitigation of the impact of HIV & AIDS on education. UPE is addressed through advocacy, policy development, technical assistance, training workshops, studies and relevant publications, conferences/meetings, and promotion and dissemination of good practices in education.

An additional group of priorities and initiatives focuses on (a) advancing education in small states through capacity-building and research; (b) education for sustainable development, with emphasis on climate change; and (c) fostering education for respect and understanding based on core Commonwealth values.

Working with other organisations and missions in the field:

The Secretariat is an active member of several key global and regional education networks, and partners with numerous multinational bodies, institutions, international NGOs, sister Commonwealth organisations (notably COL), civil society (CCfE, CEC) and the private sector.

Highlights of recent activities:

- *Development of Commonwealth Teacher Recruitment Protocol:* on request from Education Ministers, to balance the rights of teachers to migrate in view of the need to protect the integrity of national education systems.
- *Development of multi-grade teacher training module:* to facilitate improved teaching-learning processes in multi-class/grade teaching situations within and beyond Africa to address education delivery in difficult and remote circumstances. Included collaboration with ADEA in supporting national and regional workshops.
- *Gender-responsive schools:* a study on 'Gender analysis of classroom and schooling processes in secondary schooling' is being conducted in Maldives and Cameroon. Action guide to be tested. ➤

- ▶ • *Inclusive Education: Three reviews/studies completed and activities implemented:*
 - Workshops hosted in Asia and Africa to share good practices on providing education to marginalised groups including migrant and nomadic populations, also disabled children. Guidelines for quality education to segregated groups are being developed. Publication updated and DVDs revised.
 - Support, in partnership with CARICOM, provided to the Caribbean Regional Action Plan on Early Childhood Education and Development Policies, and Best Practices.
- *Quality Education*
 - Third round of the Commonwealth Education Good Practice Awards. Winners to be announced at 18CCEM.
 - Teachers and school leaders' professional standards framework development.
 - Workshop on teachers' and school leaders' professional standards.
 - The 6th Commonwealth research symposium on teacher mobility, recruitment and migration.
- *Small States*
 - Train the Trainer workshop delivered in the Maldives on multi-grade teaching in primary education. Curriculum Manual modified and guidelines produced being reviewed by an advisory committee.
 - Workshop held on multi-grade teaching courses for online delivery. Modifications of teaching materials completed. This joint initiative with COL continues with joint work on stage-two strategies.
 - Technical assistance provided to Caribbean Small States on 'Professional Standards for Teachers'. Framework developed (42 participant contributions). CARICOM's endorsement to governments awaited.
 - Technical assistance provided to Pacific Small States in finalising the same framework for teachers. Support given for revival of the Pacific Region Association for Education.
- *Tertiary Education:*
 - Operational plan developed for Commonwealth Tertiary Education Facility.

Address:
 c/o Education Section
 Social Transformation
 Programmes Division
 Commonwealth Secretariat
 Marlborough House
 Pall Mall
 London SW1Y 5HX
 United Kingdom

Telephone: (44) 20 7747 6289

Fax: (44) 20 7004 3645

Email: education@commonwealth.int

Website: www.thecommonwealth.org/Internal/190663/39504/commonwealthteacherrecruitmentprotocol

Year established: 2004

Aims and Objectives:

Adopted by Ministers of Education at Stoke Rochford, United Kingdom on September 1, 2004, the Protocol aims to balance the rights of teachers to migrate internationally against the need to protect the integrity of national education systems, and to prevent the exploitation of the scarce human resources of poor countries. The Protocol also seeks to safeguard the rights of recruited teachers and the conditions relating to their service in the recruiting country. The Protocol promotes the positive benefits which international teacher migration can bring and facilitates the sharing of the common wealth of human resources that reside within the Commonwealth.

Main activities:

Implementation of the Protocol is guided by an Advisory Council that meets annually. This is informed by a Symposium on Teacher Mobility, Recruitment and Migration where research on a range of issues pertinent to the protocol is presented. The last Symposium took place in Addis Ababa, Ethiopia, in June 2011. The next is expected to take place alongside the Conference of Commonwealth Education Ministers in 2015.

In order to facilitate the implementation of the Protocol, the Commonwealth Secretariat has prepared a Model Memorandum of Understanding for the Recruitment of Migrant Teachers. This document provides a framework for negotiation between two countries who wish to enter into an agreement to manage the migration of teachers from one country to the other. It will be available on the Secretariat's website. ▶

► **Recent publications:**

Penson, J & Yonemura, A (Eds.) (2012). *Next Steps in Managing Teacher Migration: Papers of the Sixth Commonwealth Research Symposium on Teacher Mobility, Recruitment and Migration*. Commonwealth Secretariat & UNESCO: London & Paris.

Commonwealth Secretariat & UNESCO (2012). *Next Steps in Managing Teacher Migration: Proceedings of the Sixth Commonwealth Research Symposium on Teacher Mobility, Recruitment and Migration*. Commonwealth Secretariat & UNESCO: London & Paris.

Commonwealth Secretariat (2012). *Report of the Third Meeting of the Commonwealth Advisory Council for Teacher Mobility, Recruitment and Migration*. Commonwealth Secretariat: London.

Commonwealth Secretariat (2011). *Next Steps in Managing Teacher Migration: Report of the Second Meeting of the Commonwealth Advisory Council on Teacher Mobility, Recruitment and Migration*. Commonwealth Secretariat: London.
(www.thecommonwealth.org/files/239059/FileName/Secdmeetingreport.pdf)

Commonwealth Secretariat (2011). *Enhancing Teacher Professionalism and Status: Promoting Recognition, Registration and Standards: Report of the Fifth Annual Commonwealth Teacher Research Symposium*. Commonwealth Secretariat: London.
(www.thecommonwealth.org/files/234058/FileName/Enhancing_Teacher_Professionalism_and_Status.pdf)

Commonwealth Teachers' Group (CTG)

Address:

c/o Christine Blower, CTG
Convenor
National Union of Teachers
Hamilton House
Mabledon Place
London WC1H 9BD
United Kingdom

Telephone: (44) 20 7388 6191

Email: (44) 20 7387 8458

Email: ctg@nut.org.uk

Year established: 1996

Number of subscribing members: 108 institutions

Annual Expenditure: £31,601 in 2011

Officers (2012):

Convenor: Christine Blower,
General Secretary, National
Union of Teachers, UK

Aims and Objectives:

The primary object of the CTG is to provide advice and representation of the interests of member organisations within the Commonwealth to the Commonwealth Secretariat and to the collective body of Commonwealth Ministers in the context of the policies of Education International. Education International is a global union federation which represents over 30 million teachers and education workers from across the globe. All Education International affiliates in Commonwealth countries are members of CTG.

The CTG also adopts and promotes ethical values and standards in accordance with Education International policies and provides a means for the consideration, discussion and dissemination of information and opinion on matters of common interest to the organisation's members. The CTG provides collective and mutual support to member organisations in matters affecting the interests of those organisations and their members such as may be considered by the CTG to be consistent with the aims of Commonwealth institutions generally.

Main activities:

The CTG is the organiser of the Teachers' Forum at the 18th Conference of Commonwealth Education Ministers (CCEM).

Recent publications:

The CTG publishes a regular newsletter on educational issues in the Commonwealth. Those wishing to receive a copy of this should email the CTG at international@nut.org.uk

Commonwealth Tertiary Education Facility

Commonwealth Ministers of Education at their 16th conference in Cape Town in 2006 received a proposal for the creation of a pan-Commonwealth resource, referred to as a Commonwealth Tertiary Education Facility, to respond to needs in tertiary education in the light of significant developments in this area. They agreed that terms of reference should be drawn up for a working group that would examine the matter further.

A Working Group of senior officials was constituted and met twice, in 2008 and 2009, in London under the Chairmanship of South Africa. It submitted its report to Ministers at 17CCEM in Kuala Lumpur, who welcomed the findings of the Working Group and agreed to the proposed commencement of work in this area. A final decision on the future of the Facility would be made at 18CCEM, based on experience in the interim.

Malaysia agreed to provide the base for work during the initial period. Any facility to be established might perform some of the functions performed by the former Commonwealth Higher Education Management Service (CHEMS) based at the Association of Commonwealth Universities and which operated over the period 1993 to 2000. (see Annex 2).

Commonwealth Universities Study Abroad Consortium (CUSAC)

Address:

c/o The Association of
Commonwealth Universities
Woburn House
20-24 Tavistock Square
London WC1H 9HF
United Kingdom

Telephone: (44) 20 7380 6700

Fax: (44) 20 7387 2655

Email: cusac@acu.ac.uk

Website: www.cusac.org.uk

Year established: 1993

Number of staff: 1 (part-time)

**Number of subscribing
members:** 50 institutions

Officers (2012):

Executive Secretary: Ms Deborah
Bennett

Aims and Objectives:

CUSAC is a group of universities from around the Commonwealth who are committed to increasing internationalisation at their institutions. CUSAC functions as a network to facilitate the formation of partnerships to provide student exchange and study abroad opportunities, and also as a forum for members to share good practice and policy on all areas of internationalisation. Membership is open to all Commonwealth universities (subject to approval by the Executive Committee) who share a commitment to increase internationalisation, particularly through student exchange. The Association of Commonwealth Universities provides secretariat services.

Main activities:

Information to facilitate networking is provided to members through a newsletter, an email discussion group and the CUSAC website. In addition, members' meetings are held every two years. CUSAC also assists members to achieve the objectives outlined above through the disbursement of a small number of student bursaries for exchange programmes.

Recent publications:

Occasional newsletter for members

Commonwealth Youth Exchange Council (CYEC)

Address:

7 Lion Yard
Tremadoc Road
London SW4 7NQ
United Kingdom

Telephone: (44) 20 7498 6151

Email: ail@cyec.org.uk

Website: www.cyec.org.uk

Year established: 1970

Number of staff: 3

Number of subscribing members: 213 institutions and 15 individuals

Annual Expenditure: £403,000 in 2011

Officers (2012):

Chair: Lord Hameed CBE DL

Chief Executive: Vic Craggs OBE

Aims and Objectives:

CYEC is an education and youth development charity working to promote and advance educational exchange between people and institutions in different Commonwealth countries. CYEC's main objectives are the development of young people, educators and their institutions through promotion of Commonwealth and international understanding. CYEC works to further these objectives through a range of partnerships.

Main activities:

Youth programmes:

- High quality two-way group exchanges linking young people in local communities around the UK with their peers across the Commonwealth
- The development of pan-Commonwealth initiatives supporting young adults as active citizens contributing to development in their communities and across the Commonwealth network, including the biennial Commonwealth Youth Forum held in the wings of CHOGM
- Youth leadership events and programmes

Interchange Programme for Professional Educators:

- An interchange programme for professional educators between the UK and Australia and Canada

Raising awareness of the Commonwealth and its values:

- Publications, resources, training workshops and events for young people, educationalists and organisations

Recent publications:

An information leaflet, How do you view our world?, and the Commonwealth Youth Forum Communiqué.

Conferences of Commonwealth Education Ministers (CCEM)

Conferences of Commonwealth Education Ministers have taken place at roughly three-year intervals since the first Commonwealth Education Conference (CEC) in 1959. The series of conferences was restyled Conference of Commonwealth Education Ministers (CCEM) on the 25th anniversary in 1984 on the occasion of the 9th Conference in Cyprus. The series has been as follows

Venues and dates of the CECs/CCEMs:

1 CEC	Oxford, United Kingdom	15 – 28/7/1959
2 CEC	New Delhi, India	11 – 25/1/1962
3 CEC	Ottawa, Canada	21/8 – 4/9/1964
4 CEC	Lagos, Nigeria	26/2 – 9/3/1968
5 CEC	Canberra, Australia	03 – 17/2/1971
6 CEC	Kingston, Jamaica	10 – 22/6/1974
7 CEC	Accra, Ghana	09 – 18/3/1977
8 CEC	Colombo, Sri Lanka	05 – 13/8/1980
9 CCEM	Nicosia, Cyprus	23 – 26/7/1984
10 CCEM	Nairobi, Kenya	20 – 24/7/1987
11 CCEM	Bridgetown, Barbados	29/10 – 2/11/1990
12 CCEM	Islamabad, Pakistan	27/11 – 1/12/1994
13 CCEM	Gaborone, Botswana	28/7 – 1/8/1997
14 CCEM	Halifax, Canada	26 – 30/11/2000
15 CCEM	Edinburgh, U. Kingdom	27 – 30/10/2003
16 CCEM	Cape Town, South Africa	11 – 14/12/2006
17 CCEM	Kuala Lumpur, Malaysia	16 – 18/6/2009
18 CCEM	Port Louis, Mauritius	29 – 31/8/2012 ➤

Conferences of Commonwealth Education Ministers (cont.)

- Conferences are jointly planned by the host Government and the Commonwealth Secretariat, and the Conference is customarily chaired by the Minister of Education of the host country. One part of the business involves review of Commonwealth co-operation in education and decisions about the work of the Secretariat, Commonwealth of Learning, Commonwealth Scholarship and Fellowship Plan etc. Ministers also generally exchange views and experience on an agreed theme. The themes of the last 13 conferences have been:

1974 (6CEC)	Management of education
1977 (7CEC)	Economics of education
1980 (8CEC)	Human resource development
1984 (9CCEM)	Resources for education and their cost-effective use; Education & youth unemployment
1987 (10CCEM)	Vocational orientation of education
1990 (11CCEM)	Improving the quality of basic education
1994 (12CCEM)	Changing role of the state in education
1997 (13CCEM)	Education and technology
2000 (14CCEM)	Education in a global era: challenges of equity, opportunities for diversity
2003 (15CCEM)	Access inclusion and achievement: closing the gap
2006 (16CCEM)	Access to quality education: for the good of all
2009 (17CCEM)	Education in the Commonwealth: towards and beyond global goals and targets
2012 (18CCEM)	Education in the Commonwealth: bridging the gap as we accelerate towards achieving Internationally Agreed Goals.

The number of country delegations at recent Conferences has been around 40. In addition, a number of pan-Commonwealth civil society bodies and inter-governmental organisations are invited to be observers, resulting in the total number of delegates being around 200-250. Civil society forums are held in the wings of the Ministerial Conference; in 2012 at 18CCEM these were for Stakeholders (civil society, academia, and private sector), Youth, Teachers', and Post Secondary and Higher Education Leaders.

Ministers issue a communiqué at the end of the Conference, and there is normally a report of proceedings.

Council for Education in the Commonwealth (CEC)

Address:
Commonwealth House
7 Lion Yard
Tremadoc Road
London SW4 7NQ
United Kingdom
Email: secretariat@
cecomm.org.uk
Website: www.cecomm.org.uk

Year established: 1959
Membership: c. 130 individuals,
5 institutions and High
Commissions (honorary
members)
Annual Expenditure: £17,500
in 2011-12

Officers (2012):
Patrons: Lord Boswell of Aynho,
Lord Judd of Portsea, Lord Luce
of Adur, Lord McNally of
Blackpool
Parliamentary Chairs: Simon
Hughes MP, David Lammy MP,
Gavin Williamson MP
Executive Chair: Alan Evans
Deputy Executive Chair:
Rosemary Preston
Honorary Treasurer: Sonny
Leong
Advocacy and Activities: Kabir
Shaikh

Aims and Objectives:

The CEC is committed to:

- The urgent expansion and improvement of education and training throughout the Commonwealth at all levels
- Mobilising the UK public, government and Parliament to address Commonwealth-wide gaps in educational provision, wherever they occur
- Influencing the Conferences of Commonwealth Education Ministers, the Commonwealth Heads of Government Meetings, and other ministerial meetings
- Engaging governments on educational policy and development concerns
- Providing a forum for informed discussion, analysis and development of educational policy and practice as issues arise.

Main activities:

- An annual conference and other meetings on emerging educational issues
- The annual Gladwyn Lecture, delivered in Parliament by an eminent speaker
- Engaging the British Government and Parliament in advocacy to promote education for all Commonwealth children and peoples
- Production of Commonwealth Education News three or four times a year
- The convening of ad hoc working groups to examine issues of contemporary concern, prepare reports, studies and publications for the CEC, the Secretariat and other bodies

Recent publications:

Ahmad, F; Oxenham, J; Preston, R. (Eds.) (2008). *Islam and the education of women and girls*. London, CEC.

Bown, Lalage (Ed.) (2009). *Maintaining Universal Primary Education: Lessons from Commonwealth Africa*. London, Commonwealth Secretariat, pp 30.

English-Speaking Union (ESU)

Address:

Dartmouth House
37 Charles St
London W1J 5ED
United Kingdom

Telephone: (44) 20 7529 1550

Website: www.esu.org

Year established: 1918

Number of staff: 29

Number of subscribing members: 5,500 individuals in England & Wales with branches in 17 other Commonwealth countries

Annual Expenditure: £3.26m in 2010-11

Officers (2012):

Chair: Dame Mary Richardson

Director-General: Peter Kyle OBE

Aims and Objectives:

The ESU promotes international understanding and human achievement through the use of the English language. By building skills and confidence in communication, it gives people the opportunity to realise their potential. Worldwide, the members and alumni of the ESU support these objectives. ESU's vision is to provide people in the UK and internationally with communication skills, confidence and networking opportunities. The ESU is the UK's leading provider of public speaking and debate training and runs both UK and international competitions in both. It also administers a wide range of scholarship programmes for school children, university students and professionals in education. The ESU also organises cultural events and international conferences and seminars.

Main activities:

In 2012 these include:

- International Public Speaking Competition (over 50 countries represented): May, London
- ESU May Fair: Educational & Cultural week, May, Dartmouth House, London
- Stratford Shakespeare Seminar Week (open to drama teachers & Shakespeare specialists): August, Stratford
- ESU World Members' Conference: September, Istanbul
- International Debating Tours: Turkey, Hong Kong, Malta and other countries.

Recent publications:

Debating the evidence: an international review of current situation & perceptions. (Research Report). ESU and CfBT, 2011.

Institute of Commonwealth Studies

Address:

Senate House
Malet Street
London WC1E 7HU
United Kingdom

Telephone: (44) 20 7862 8844

Email: ics@sas.ac.uk

Website: www.commonwealth.sas.ac.uk

Year established: 1949

Number of staff: 10

Annual Expenditure: See Annual Report

Officers (2012):

Director: Prof. Philip Murphy

Institute Manager: Paul Sullivan

Aims and Objectives:

The Institute is a national and international centre of excellence for policy-relevant research, research facilitation and teaching. Established in 1994, as a member of the School of Advanced Study of the University of London, the Institute works with nine other prestigious postgraduate research institutes to offer academic opportunities across and between a wide range of subject fields in the humanities and social sciences.

Main activities:

- Provides a forum for researchers and graduate students with Commonwealth research interests, organising seminars, conferences and symposia (see website for details), library facilities and academic advice.
- Registers students for doctoral research and for the MA in Understanding and Securing Human Rights.
- Provides a base for the Commonwealth Advisory Bureau (CAB, former CPSU) and for a variety of externally funded research projects.
- Hosts a number of visiting research fellows from around the Commonwealth.

Recent publications:

Clegg P. and Killingray D. (2012). *The Non-Independent Territories of the Caribbean and Pacific: Continuity or Change?* London, School of Advanced Studies University of London.

Link Community Development (LCD)

Address:

19B Compton Terrace
Islington
London N1 2UN
United Kingdom

Telephone: (44) 20 7226 9331**Email:** link@lcd.org.uk**Website:** www.lcdinternational.org**Established:** 1989**Number staff:** 10 (London-based only)**Annual Expenditure:** Group turnover of £2.72m (England and Wales: £1.089m) in 2009-10**Officers:***Interim Chair:* David Mansfield*CEO:* Stephen Blunden**Aims and Objectives:**

Link Community Development is an international development NGO working at all levels of the education system – with communities, schools and governments – to identify and remove the obstacles to quality education. Link currently works in rural districts of Ethiopia, Ghana, Malawi, South Africa, and Uganda. It also works with schools in England & Wales, Ireland and Scotland to build support for development and raise awareness of important global issues through their Link Schools Programme, as well as raising funds and supporting school improvement work in sub-Saharan Africa.

Main activities

In 2012 Link continues to focus on district capacity building and the cycle of school monitoring and planning that underpins all its work. Project activity will also include work on health and health education, supporting orphans and vulnerable children, and literacy.

Royal Commonwealth Society (RCS)

Address:

25 Northumberland Avenue
London WC2N 5AP
United Kingdom

Telephone: (44) 20 7766 9200**Email:** catherine.clark@thercs.org**Website:** www.thercs.org**Year established:** 1868**Number of staff:** 14**Number of subscribing members:** c. 5,000**Annual Expenditure:** £2.39m (of which £984,000 was used for education and public affairs programmes) in 2010**Officers (2012):***Chair:* Peter Kellner*Deputy Chairs:* Chris Nonis, Claire Whitaker*Director-General:* Dhanajayan (Danny) Sriskandarajah**Aims and Objectives:**

The RCS is the oldest and largest civil society organisation in the Commonwealth. It works to engage people in international affairs and the values of the modern Commonwealth through its range of events, international membership, advocacy campaigns, research work and educational activities. Founded in 1868, its home is the Commonwealth Club, a contemporary members club and events venue in the heart of London. An international charity with a remit to promote international understanding across the Commonwealth, especially among young people, the RCS has an extensive portfolio of charitable activities.

Main activities:

Charitable activities range from a portfolio of different events, a global membership of people from all backgrounds, a range of advocacy campaigns (currently on gender issues, especially campaigning to end early and forced marriage in the Commonwealth, and Commonwealth reform) and a number of educational programmes (including a creative awards scheme, a Youth Leadership Scheme, the Commonwealth Youth Summits, a schools project on malaria, secondary school resources on the Commonwealth and MDGs, a project called Diaspora Dialogues focusing currently on Sri Lanka, and the most ambitious public engagement project of the Commonwealth – the Jubilee Time Capsule). ➤

- In all its work, the RCS seeks to:
- Promote and uphold the Commonwealth's fundamental values
 - Equip young people across the Commonwealth with a voice and the confidence, necessary skills and understanding to use that voice effectively
 - Stimulate discussion and debate about the role of the modern Commonwealth through events and its international membership. This includes managing the Commonwealth Day Observance on behalf of the Council for Commonwealth Societies (the largest inter-faith ceremony, held in Westminster Abbey on the second Monday of March every year, attended by Her Majesty The Queen, High Commissioners, 1,000 school children and invited guests).

Recent publications:

<http://www.thercs.org/society/research>

Queen and Commonwealth: Celebrating Her Majesty's Diamond Jubilee, 2012. (for purchase, see:

<http://www.thercs.org/society/DiamondJubilee>)

Empowering girls: what the Commonwealth can do to end early and forced marriage, 2011. Policy paper produced in partnership with Plan International.

Because you're a girl: growing up in the Commonwealth, 2010, in partnership with Plan International.

Trading places: the 'Commonwealth effect' revisited. A working paper on Commonwealth trade patterns, 2010.

Recommend changes to UK Electoral System, 2010. Commonwealth Election Observation Team.

The Commonwealth Conversation, 2009.

Royal Over-Seas League (ROSL)

Address:

Over-Seas House
Park Place
St James's Street
London SW1A 1LR
United Kingdom

Telephone: (44) 20 7408 0214

Email: info@rosl.org.uk

Website: www.rosl.org.uk

Year established: 1910

Number of staff: 41

**Number of individual
subscribing members:** 13,935
individuals with 3,401 life or
honorary members

Annual Expenditure: £3.02m
in 2011

Officers (2012):

Patron: HM Queen Elizabeth II

Vice Patron: HRH Princess
Alexandra

President: Lord Luce of Adur

Chair of Central Council:
Sir Anthony Figgis

Vice-Chair: Sir Roger Carrick

Honorary Treasurer: Simon Ward

Director-General: Major General
Roderick Porter

Aims and Objectives:

The Royal Over-Seas League (ROSL) operates under Royal Charter and aims at promoting an enduring multi-racial fellowship pledged to the support of the Commonwealth and to the service of others and humanity at large.

Main activities:

- Providing clubhouse hospitality for ROSL members
- Organisation of an annual classical music competition
- Organisation of Commonwealth art exhibitions
- Development of joint welfare/education projects

Recent publications:

Smith, Adele (2010). *The Royal Over-Seas League: From Empire into Commonwealth, a history of the first 100 Years*. Taurus.

Overseas, a magazine published quarterly by ROSL.

Virtual University for the Small States of the Commonwealth (VUSSC)

Address:

c/o 1055 West Hastings Street
Suite 1200
Vancouver
BC V6E 2E9
Canada

Telephone: (1) 604 775 8200**Email:** info@col.org**Website:** www.col.org/vussc;
www.vussc.info**Year established:** 2003**Number of staff:** 1**Number of subscribing
members:** 32 countries**Annual Expenditure:** £350,000
in 2010-11**Officers (2012):**

VUSSC Management Committee
made up of partner
representatives

VUSSC Education Specialist:
Mr. John Lesperance,
Commonwealth of Learning

Aims and Objectives:

VUSSC is a network of small countries that work together to develop free content for post-secondary, skills-related courses in subjects such as tourism, entrepreneurship, disaster management, life skills, use of information and communication technologies, and small fisheries management. This course content is non-proprietary and is readily adaptable for use within the specific context of other countries.

Main activities:

- Collaboration and capacity building
- Course development and delivery
- Courses are in the fields of business, education, health, public sector, technology, tourism and trades

Recent publications:

Transnational Qualifications Framework for the Virtual University for Small States of the Commonwealth, April 2010. www.col.org/tqf

Annex 1

Address List of Ministries of Education in Member States of the Commonwealth

Ministry of Education, Sports, Youth and Gender Affairs

New Government Office Complex
Queen Elizabeth Highway, St John's
ANTIGUA and BARBUDA
Tel: (1) 268 462 4959
Fax: (1) 268 462 4970
www.education.gov.ag

Department for Education, Employment & Workplace Relations

50 Marcus Clarke St
Canberra ACT 2601
AUSTRALIA
Tel: (61) 354 545 245
www.deewr.gov.au

Ministry of Education

Thompson Blvd. P O Box N-3913
Nassau
BAHAMAS
Tel: (1) 242 502 2700
www.bahamaseducation.com

Ministry of Education

Building No.6 (18th Floor)
Dhaka
BANGLADESH
Tel: (880) 2 716 1395
Fax: (880) 2 716 3322
www.moedu.gov.bd

Ministry of Education & Human Resource Development

Elsie Payne Complex, Constitution Road
St Michael
BARBADOS
Tel: (1) 246 430 2705
Fax (1) 246 436 2411
www.mes.gov.bb

Ministry of Education

West Block Building
Belmopan City
BELIZE
Tel: (501) 822 2329
Fax: (501) 722 3389
www.moes.gov.bz

Ministry of Education & Skills Development

Private Bag 005
Gaborone
BOTSWANA
Tel: (267) 365 5465; Fax: (267) 397 2112
www.moe.gov.bw

Ministry of Education

Old Airport, Jalan, Berakas
Bandar Seri Begawan
BB3510, Negara
BRUNEI DARUSSALAM
Tel: (673) 2382233
Fax: (673) 2380050
www.moe.edu.bn

Ministry of Basic Education (B)**Ministry of Secondary Education (S)
Ministry of Higher Education (H)**

P.O. Box 11268
Yaounde
CAMEROON
Basic Tel: (237) 2222 0063
Secondary Tel: (237) 2222 1940
Higher Tel: (237) 2222 1370
www.cameroun50.cm

Council of Ministers of Education, Canada
95 St. Clair Avenue West, Suite 1106
Toronto
Ontario M4V 1N6
CANADA
Tel: (1) 416 962 8100
Fax: (1) 416-962 2800
www.cmec.ca

(Note: Education in Canada is a provincial responsibility. CMEC co-ordinates Canada's representation in international education gatherings)

Ministry of Education and Culture
Kimonos and Thoukydides Corner
1434 Nicosia
CYPRUS
Tel: (357) 22800 600
Fax: (357) 22-427-560
www.moec.gov.cy
www.highereducation.ac.cy/en/

Ministry of Education and Human Resource Development
2nd Floor, Government Headquarters
Kennedy Avenue
Roseau
DOMINICA
Tel: (1) 767 266 3256
Fax: (1) 767 448 0644

Ministry of Basic and Secondary Education
Willy Thorpe Place Building
Banjul
THE GAMBIA
Tel: (220) 422 5234
Fax: (220) 4224180
www.mobse.gov.gm

Ministry of Higher Education, Research Science and Technology
Bertil Hardway
Kotu
THE GAMBIA
Tel: (220) 446 5752
Fax: (220) 446 5408
www.moherst.gov.gm

Ministry of Education
P O Box M45
Accra
GHANA
Tel: (233) 302 662772:
Fax: (233) 302 664069
www.moe.gov.gh

Ministry of Education and Human Resource Development
Botanical Gardens
St Georges
GRENADA
Tel: (1) 473 440 2166
Fax: (1) 473 440 6650
www.grenadaedu.com

Ministry of Education
26 Brickdam, Stabroek
Georgetown
GUYANA
Tel: (592) 226 3094
Fax: (592) 225 5570
www.education.gov.gy

Ministry of Human Resource Development
Shastri Bhawan
Dr Rajendra Prasad Road,
New Delhi 110001
INDIA
Tel: (91)11 2301 4556
Fax: (91)11 23382365
www.india.gov.in

Ministry of Education
2A National Heroes Circle
Kingston 4
JAMAICA
Tel: (1) 876 922 1400
www.moec.gov.jm

Ministry of Education
P.O. BOX 30040-00100
Jogoo House B, Harambee Avenue
Nairobi
KENYA
Tel: (254) 20 318581
Fax: (254) 20 214287
www.education.go.ke

Ministry of Higher Education, Science and Technology
P.O Box 9583-00200
Jogoo House B
Harambee Avenue
Nairobi
KENYA
Tel: (254) 20 318581
Fax: (254) 20 251991
www.scienceandtechnology.go.ke

Ministry of Education
P.O. Box 263, Bikenibeu
Tarawa
KIRIBATI
Tel: (686) 28091
Fax : (686) 28222
www.meys.gov.ki

Ministry of Education and Training
P O Box 47
MASERU 100
LESOTHO
Tel: (266) 22317900
Fax: (266) 22310206
www.education.gov.ls

Ministry of Education, Science and Technology
Private Bag 328
Lilongwe
MALAWI
Tel: (265) 1789416
Fax: (265) 1788064
www.malawi.gov.mw

Ministry of Education
Aras 10, Blok E8, Komplekse
Pusat Pentadbiran Kerajaan Persekutuan
62604 Putrajaya
MALAYSIA
Tel: (603) 88846000
Fax: (603) 88895846
www.moe.gov.my

Ministry of Higher Education
Aras 18, No. 2, Menara 2
Jalan P5/6, Presint 5
62200 Putrajaya
MALAYSIA
Tel: (603) 88706000
Fax: (603) 88706801
www.mohe.gov.my

Ministry of Education
Ghaaze Building, 2nd Floor
Ameer Ahmed Magu
2015 Male
MALDIVES
Tel: (960) 7771542
Fax: (960) 3321201
www.moe.gov.mv

Department of Higher Education
8th Floor, Velaanaage
Ameeru Ahmed Magu
20096 Male
MALDIVES
Tel: (960) 334 1373
Fax: (960) 332 0201
www.dhe.gov.mv

Ministry of Education, Employment and the Family
Palazzo Ferreria, 310, Republic Street
Valletta – VLT 2000
MALTA
Tel: (356) 2590 3100
Fax: (356) 2590 3121
www.education.gov.mt

Ministry of Education & Human Resources
Level 3, MITD House
Phoenix
MAURITIUS
Tel: (230) 697 7862
Fax No.: (230) 698 3601
www.gov.mu

Ministry of Tertiary Education, Science, Research and Technology
Level 4, Wing A, Cybertower 1
Ebene
MAURITIUS
Tel: (230) 454 1450
Fax: (230) 468 1440
www.gov.mu/portal/site/tertiary

Ministry of Education
Av. 24 Julho 167, CP 34
Maputo
MOZAMBIQUE
Tel: (258) 21490979
Fax: (258) 21490979
www.mined.gov.mz

Ministry of Education
Government Office Park, P/Bag 13391
Windhoek
NAMIBIA
Tel: (264) 61 2706307
Fax: (264) 61 253672
www.gov.na

Ministry of Education
Government Offices
Yaren
NAURU
Tel: (674) 4443133
Fax: (674) 4443157

Ministry of Education
Parliament Building
Wellington 6011
NEW ZEALAND
Tel: (64) 4 817 6860
Fax: (64) 4 817 6507
www.minedu.govt.nz

Federal Ministry of Education
Block 5A (3rd Floor), Federal Secretariat
Complex Shehu Shagari Way
Central Area, P.M.B. 146, Garki
Abuja
NIGERIA
Tel: (234) 09-5237487
www.fmegovng.org

Department of Education
Rathgael House
Balloo Road, Rathgill
Bangor BT19 7PR
NORTHERN IRELAND
Tel: (44) 28 9127 9279
Fax: (44)28 9127 9100
www.deni.gov.uk

Ministry of Education
Capital Administration & Development
Division
Block 'D'
2nd Floor, Room No. 206
Islamabad
PAKISTAN
Tel: (92) 519201401
Fax: (92) 519203245
www.moe.gov.pk

Ministry of Education
Fincorp
P O Box 446
Waigan
PAPUA NEW GUINEA
Tel: (675) 301 3555
Fax: (675) 325 4648
www.educationpng.gov.pg

Ministry of Education
P O Box 622
Kigali
RWANDA
Tel: (250) 788302652
www.mineduc.gov.rw

Ministry of Education and Information
Church Street
Basseterre
ST KITTS & NEVIS
Tel: (1) 869 467 1112
www.gov.kn

Ministry of Education
Francis Campton Building,
Waterfront
Castries
ST LUCIA
Tel: (1) 758 451 6725
www.education.gov.lc

Ministry of Education
Halifax Street
Kingstown
St VINCENT & THE GRENADINES
Tel: (1) 784 4571104
Fax: (1) 784 4571114
www.education.gov.vc

Ministry of Education, Sports and Culture
Malifa
Apia
SAMOA
Tel: (685) 22958
www.mesc.gov.sm

Learning Directorate
The Scottish Government
Victoria Quay
Edinburgh EH6 6QQ,
SCOTLAND
Tel: (44) 131 556 8400
www.scotland.gsi.gov.uk

**Ministry of Education, Employment and
Human Resources**
Mont Fleuri, P O Box 48
Mahe
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Annex 2

Commonwealth Education Bodies, Closed or Currently Inactive

British Empire and Commonwealth Museum (BECM)

The museum, owned and operated by a charitable trust, opened in 2002 in Bristol. It housed a collection of artefacts of the Commonwealth Institute, acquired when that body vacated its premises in Kensington. In 2007 BECM announced it would move its core operations to London, and the museum in Bristol closed. In the event the transfer to London proved unfeasible and the museum has instead decided to gift its collection to the City of Bristol to display at the City's own Museum and Art Gallery at a future date.

Commonwealth Association for the Education and Training of Adults (CAETA)

The Commonwealth Association for the Education of Adults (CAEA) was formed in 1985 and was inaugurated at a conference in February 1987. In 1988 the association changed its name to CAETA, Commonwealth Association for the Education and Training of Adults. CAETA was supported by a Commonwealth Foundation grant and membership subscriptions. The membership was quite large in the early years, standing at about 300 individuals at its zenith. After an initial period of active operations from a base in the UK, the Secretariat moved to Zimbabwe. CAETA has been inactive for a decade, but in 2012 efforts were being made to reconstitute and reactivate the association.

Commonwealth Bursaries Scheme

This was a programme of support for Commonwealth developing countries to train and upgrade their teachers. It operated during the 1960s and 1970s at a time of particular shortage of teachers in newly independent Commonwealth countries. Like the Commonwealth Scholarship and Fellowship Plan, it operated on a bilateral basis within a multilateral framework. The

UK was much the largest donor of awards, providing as many as 500 Bursaries at any one time at the peak of the programme. As supply of teachers improved in Commonwealth developing countries, the scheme was phased out, closing by the early 1980s.

Commission on Commonwealth Studies

The Commission on Commonwealth Studies was appointed by the Commonwealth Secretary General in 1995 and reported in 1996. The nine-member commission was chaired by Professor Thomas H. B. Symons of Canada. Its report, *Learning from Each Other: Commonwealth Studies for the 21st Century*, focused on Commonwealth studies at tertiary level and was published by the Commonwealth Secretariat.

Commonwealth Education Fund (CEF)

Launched to mark the Queen's Golden Jubilee in 2002, CEF operated until 2008. It was funded by and accountable to the Department for International Development of the British Government. This was a unique education advocacy project, managed on DFID's behalf by ActionAid, Oxfam and Save the Children under the supervision of a board chaired by the Governor of the Bank of England, Lord George. It worked with civil society in 16 low-income Commonwealth countries likely to miss the education and gender Millennium Development Goals. CEF aimed to help make education a sustained domestic priority and to make public schools work effectively for all children. An external evaluation was conducted at the end of the project.

CEF publications include: a guidebook for coalitions and a three-part series on education budget monitoring. The CEF research report, *Funding Change*, made a strong case for Civil Society Education Funds (CSEFs) as a strategic way to support civil society's changing roles – moving beyond

implementing projects to increasingly engaging in policy dialogue and independent monitoring.

Commonwealth Education Liaison Committee (CELC)

The Commonwealth Education Liaison Committee was first established in 1959 as a collective mechanism for Commonwealth governments to oversee the work of the newly created Commonwealth Education Liaison Unit, which was the specially created secretariat for Commonwealth co-operation in education. When, after the creation of the Commonwealth Secretariat in 1965, CELU was amalgamated into the new Secretariat, the CELC had diminished functions and was mainly used as a consultative body in advance of education ministers' conferences. This role continued until the turn of the millennium.

Commonwealth Education Liaison Unit (CELU)

The first Commonwealth Education Conference at Oxford in 1959 decided to establish a small administrative unit to facilitate Commonwealth education exchange and co-operation. The CELU began operations in Marlborough House in early 1960. It remained in being until 1965, when the Commonwealth Secretariat was created. In 1966 an Education Division was formed in the Secretariat out of the CELU. Subsequently, at different times the Secretariat's professional education staff formed an Education Department, Education Programme, or Education Section, within a larger grouping of units engaged with human development.

Commonwealth Higher Education Management Service (CHEMS)

The service was initiated in 1993 as part of the Commonwealth Higher Education Support Scheme. Based at the Association of Commonwealth Universities, which provided assistance in kind, CHEMS received pump-priming funds from the Commonwealth Fund for Technical Co-operation, UNESCO and the UK's Overseas Development Administration. Between 1994 and 2001, it undertook some 70 consultancies, advising and helping universities, governments and higher education agencies worldwide to tackle and solve their management problems, and

publishing many resource materials. CHEMS always struggled to generate sufficient income to maintain its operations at a time when international agencies were giving low priority to tertiary education. In 2001 ACU decided to discontinue the service.

Commonwealth Higher Education Support Scheme (CHESS)

The Commonwealth Higher Education Support Scheme was approved in principle by ministers at the 12th Conference of Commonwealth Education Ministers in Barbados in 1990, and consultative meetings in 1990 and 1991 agreed the operational details. Programmes were agreed in three areas – higher education management (resulting in the creation of the Commonwealth Higher Education Management Service in 1993); advancement of women in higher education management (a programme continuing under the Association of Commonwealth Universities); and improving access to resources and building capacity in the area of books and materials. Various reports and directories were prepared. A small Higher Education Unit was created in the Commonwealth Secretariat but when the positions in the unit were allowed to lapse in the late 1990s, the separate identity of CHESS was lost.

Commonwealth Institute

The Commonwealth Institute was founded in 1886 as the Imperial Institute to commemorate Queen Victoria's Golden Jubilee, its major remit at that time being to promote commerce in the Empire. Over time the focus of the Institute's work shifted and latterly was on promoting knowledge and education about the Commonwealth and its different societies and cultures. In 1962 it moved from its original building in South Kensington to a modern (now listed) building on Kensington High Street where there were display galleries open to the public and a range of facilities for hosting school visits, small meetings and conferences, and cultural events. In the period 1962 to 2000, when the building closed and this phase of work came to an end, the operation of the Commonwealth Institute was funded by the UK's Foreign and Commonwealth Office (FCO). The trust was reconstituted as the Commonwealth Education Trust (see Directory entry) whose

main assets are derived from sale of the lease on the Kensington High St building which is now to house the Design Museum.

Commonwealth Linking Trust (CLT)

CLT was founded in 1974 and operated in the area of promotion of school linking until 2005.

Commonwealth Standing Committee on Student Mobility

The Standing Committee was appointed by the Commonwealth Secretary-General in 1981 and met seven times between 1982 and 1991, issuing a report on each occasion. The context for appointment of its short-term predecessor, the Commonwealth Consultative Group on Student Mobility, had been the introduction of full-cost fees for international students by the United Kingdom in 1980. The Standing Committee was chaired by Sir Roy Marshall of Barbados (and Vice-Chancellor of the University of Hull). In 1987 the Standing Committee's remit was expanded to 'Student Mobility and Higher Education Co-operation'. Although the Committee did not achieve the breakthrough it sought on concessionary fees for Commonwealth students, its analysis and recommendations were influential in creation of the Commonwealth of Learning, the Commonwealth Higher Education Support Scheme and other higher education initiatives.

Federation of Commonwealth Open and Distant Learning Associations (FOCODLA)

This association existed for a short period at the start of the millennium, its activities being facilitated by the Commonwealth of Learning.

League for Exchange of Commonwealth Teachers (LECT)

The League for Exchange of Commonwealth Teachers (LECT) was founded in 1901 and joined CfBT Education Trust in 2007. LECT delivered programmes of teacher exchange and international professional development programmes for educators. Funding of LECT's activities came largely from the UK government and when in April 2011 this was withdrawn as part of government and local authority spending cuts, LECT closed down. Responsibility for managing the Commonwealth Teacher Exchange Programme was transferred to the Commonwealth Youth Exchange Council (CYEC).

Annex 3

Selected Key Documents on Commonwealth Education Co-operation

Commonwealth Ministerial Conferences

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Commonwealth Secretariat (2004). Protocol for the recruitment of Commonwealth teachers, adopted by Ministers of Education at Stoke Rochford Hall Conference Centre, September 1 2004. London, Commonwealth Secretariat.

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Bourne, R. (ed.) (2000). Universities and development. London, ACU.

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Commonwealth Consortium
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